

Budget Creation

To create a budget, the Section Council should start by considering revenue and expenses of prior years. Section budgets will vary based on Section dues and the size of the Section membership.

	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
	13-14	13-14	14-15	14-15	15-16	15-16	16-17	16-17	17-18	17-18	18-19
Expense Items											
Awards	200	0	0	0	0	220	0	0	0		
Travel	3,000	690	2,500	3,565	3,800	858	3,000	4,831	5,000		
Special promotion	0	250	0	0	0	0	0	0	0		
Postage & handling	0	7	0	6	0	0	0	0	0		
Prof services/	0	3,079	2,000	734	2,000	3,987	0	0	0		
Meals	2,500	1,323	2,000	2,438	2,700	2,821	3,000	2,402	3,000		
Printing	0	0	0	0	0	0	0	0	0		
Grants	18,000	19,500	22,000	17,000	20,000	18,500	20,000	17,000	17,000		
Public Relations	0	0	0	0	0	0	0	0	0		
Litigators handbook	0	0	0	0	0	0	0	0	0		
Telephone	300	141	200	284	300	196	300	187	300		
Administration	7,800	7,675	7,675	7,640	7,700	7,770	7,800	7,810	7,800		
Misc.	1,000	25	500	50	500	0	0	0	0		
Total Expenses	32,800	32,690	36,875	31,717	37,000	34,352	34,100	32,230	33,100		
Total Income	28,000	29,325	29,325	30,325	28,114	29,349	29,000	29,415	35,000		
number of members		1,535		1,516	1,405	1,467	1,450	1,471	1,400		
Balance for the year	-4,800	-3,365	-7,550	-1,392	-8,886	-5,003	-5,100	-2,815	1,900		
Amount carried forward	52,624	52,837	52,837	49,472	49,472	48,081	43,078	43,078	40,263		
Yearend Balance	47,824	49,472	45,287	48,080	40,586	43,078	37,978	40,263	42,163		

Colorado Bar Association
Litigation Section
 For the Twelve Months Ending June 29, 2018

		June	YTD	Budget	Variance	%	Last FY
Beginning balance	01-3150-31500		\$52,876.58		\$52,876.58	0%	\$50,809.56
Litigation Section							
Revenue							
Dues Income Section	01-4050-31500	300.00	34,595.00		34,595.00	0%	34,450.00
Meal Income	01-4051-31500		775.00		775.00	0%	
Total Revenue Litigation Section		300.00	35,370.00		35,370.00	0%	34,450.00
Expenses							
Other Expense	01-5000-31500					0%	(1,650.00)
AWARDS	01-5007-31500		(163.36)		(163.36)	0%	(107.65)
Travel	01-5102-31500	(725.61)	(1,649.04)		(1,649.04)	0%	(3,131.35)
Special Promotions	01-5103-31500					0%	(1,117.55)
Postage	01-5304-31500		(0.47)		(0.47)	0%	
Telephone	01-5412-31500	(8.58)	(170.21)		(170.21)	0%	(250.15)
Meals (Not travel related)	01-5491-31500	(2,512.12)	(6,961.10)		(6,961.10)	0%	(6,566.28)
Administration Fee	01-5494-31500	(624.17)	(7,490.04)		(7,490.04)	0%	(7,560.00)
Grants/Contributions	01-5500-31500					0%	(12,000.00)
Total Expenses Litigation Section		(3,870.48)	(16,434.22)		(16,434.22)	0%	(32,382.98)
Litigators Handbook							
Revenue							
Expenses							
Beginning Balance	01-3150-31500		52,876.58		52,876.58	0%	50,809.56
Total Revenue All Sources	01-4???-315??	300.00	35,370.00		35,370.00	0%	34,450.00
Total Expenses All Sources	01-5???-315??	(3,870.48)	(16,434.22)		(16,434.22)	0%	(32,382.98)
Ending Balance		(3,570.48)	71,812.36		71,812.36	0%	52,876.58

Budget
#1s
for
Expenses
here